# Incident Report Form

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | Report no. |  | | |
| 2 | Title of report: |  | | |
| 3 | Incident reported by: |  | | |
| 4 | Date and time of incident: |  | | |
|  | Date: | Time: |  | |
| 5 | Location of incident: |  |  |  |
| 6 | Description of incident (identify asset/s affected, including corresponding criticality) |  | | |
|  | Asset(s): |  | | |
|  | Criticality: |  | | |
|  | Incident: |  | | |
| 7 | Incident lead: |  | | |
| 8 | Issue status: | | | |
|  | (1) Reported | (2) Assigned | (3) Resolved | (4) Closed |
|  | IT IR case number: |  | | |
| 9 | Related incidents: |  | | |
| 10 | Category: |  | | |
|  | Malicious code, for example, virus, malware | Denial of service | Detection of unknown software | -- |
|  | Breach of security procedure or change control | Missing equipment or software | Tampering with equipment or software | --- |
|  | Unauthorized SCADA system access | Unauthorized physical access |  |  |
| 11 | Severity: | | | |
|  | (1) High | (2) Normal | (3) Low | (4) Not an Incident |
| 12 | Summary of resolution plan: |  | | |
| 13 | Planned resolution date: |  | | |
| 14 | Summary of lessons learned review: |  | | |